

**Minong Town Lakes Committee**  
December 12, 2012 Minutes

Attendees: Laurie Johnson, John Ney, Russ Robinson, Don Olsen, Ron Brown, Barb Robinson

This meeting was called primarily to discuss an action plan for managing the Clean boat Clean Water (CBCW) grant that was recently approved by the Wisconsin Department of Natural Resources (WDNR).

**Old Business:**

-Deb will be working on the **newsletter** this fall.

-Russ and his son will be working on a **website** this winter. If you have suggestions of items you want to include on the website, please email to: [russrobinson@centurytel.net](mailto:russrobinson@centurytel.net).

**New Business:**

John Ney discussed the **CBCW grant** that we recently received. The grant was for a total of \$33,000 with a match of \$11,000 in a combined volunteer time and cash from the Town (MTLC). We will ask for a partial advance on the grant (approximately 25%). The Town will bank for the grant until final reimbursement. John will handle grant paperwork; however, it is critical that all volunteer time be documented and reported to John. Documented time should be reported in full hours and include names of volunteer and their activities.

**MTLC members are asked to contact their existing lake association and request support for the grant in volunteer time and/or cash to offset our portion of the project costs.**

Financially, MTLC has approximately \$2200 in the bank account, and approximately \$800 available in the Town budget for 2013 to be used as matching funds.

**Action Items:**

The first order of business is to establish the criteria for the coordinator position with a list of duties. At a minimum the candidates must have people skills with the ability to manage scheduling, conflicts and measure results. Adherence to data entry deadlines and other grant requirements are mandatory.

It was agreed that a subcommittee of Bob Hendricks and Tony Tubbs would be responsible in identifying viable candidates starting in February 2013. (If Bob or Tony want to decline this assignment please contact Laurie). MTLC members are encouraged to forward recommendations of potential candidates to Laurie Johnson. Bob, Tony and Laurie will have responsibility for the final selection.

Beginning in April, recruitment for CBCW inspector contractors will begin. Russ, Tony and Bob will undertake the advertising, interviewing and selection of inspectors. Paid training will be provided for all new CBCW inspectors as scheduled by Lisa burns. MTLC members are asked to forward potential inspection candidates to Russ for consideration. We anticipate needing 12-14 inspectors and hope to employ some of the current experienced inspectors from area lakes. Inspections are planned to begin on May 4, 2013 and extend through Labor Day.

The next MTLC meeting is scheduled for April 15, 2013 at 9AM at the Minong Town Hall. Additional details and assignments to implement the grant requirements will be discussed at that time.