

Minutes

Town of Minong Lakes Committee
July 14, 2009
Minong Town Hall

Present:

Sam Lewis	Nancy Lake
Lisa Gabriel	Washburn County AIS Coordinator
Doug Bush	Minong Flowage
Russ Robinson	Gilmore Lake
Kate Zimmerman	Nancy Lake
Ron Brown	Minong Flowage
Tony Tubbs	Kimball Lake
Bob Hendricks	Pokegama Lake
Tim Poucher	Horsehoe Lake
Don Johnson	Pokegama Lake
John Ney	Gilmore Lake
Pete Miller	Kimball Lake
Cathy Ney	Children's Activities
Barb Robinson	Children's Activities

Sam called the meeting to order at 2pm. Russ Robinson read the financial report. There is a balance of \$4,439. A check for tent rental was given to Tim Poucher in the amount of \$350.

ACTION: It was suggested that after the Fair a 1/8 page ad be placed in the NW Shopper listing the contributors and thanking them. Don Johnson also suggested adding the winner of the 50/50 raffle in the same ad.

It was requested that a poster at the Fair list the names of the contributors. **ACTION:** Barb has the sign and will complete it once all the contributor names are in next week. **ACTION:** Barb to give Don Johnson three blank sign boards. Don will make up his own raffle signage.

John Ney mentioned that Larry Dammon is bringing an aquarium tank truck and will need a source of fresh water and electricity to run the aeration system. It was agreed that Larry's truck will be parked in front of the Town Hall where there is a water source and electrical outlet. **ACTION:** Russ Robinson to bring his Honda generator.

Kate said that she will need all 10 inside tables. There will be 2 double lines for serving. People will enter the front door and exit the back door. **ACTION:** Kate will check with Bonnie at Hensons about getting a couple hundred donut holes for the coffee break in the morning. If there are any left over, they will be served with the lunch. A special sign will be hung inside the Town Hall recognizing Henson's. **ACTION:** Barb will make up sign saying "Thank you Hensons IGA".

Cathy Ney said that she will need 9 tables: 2 picnic tables and 7 regular tables. The committee met on Monday and have their assignments. Cathy and Barb will be at the Town Hall on Friday to do preliminary setup and get the keys for the picnic tables.

PROGRAM:

Tony and Lisa to check with John Haack for projector/screen.

Lisa will contact presentors to ask them for zip files to load the computer a head of time. Lisa will coordinate program and insertion of files.

Russ and Lisa – **ACTION:** Russ to bring extra 9-volt batteries. John Haack has speaker system.

Name Tags: **ACTION:** Barb/Doug/Ron will bring name tags for the Fair coordinators.

Don to get CWCW aprons from Tony and Sam for the raffle people.

Tony will get (3) 10'X18' tents from St. Mary's to be used for the exhibitors.

Bob Hendricks has been assigned as the food runner.

Russ has orange survey tape to be used to tape off areas. Cathy Ney has asked for some so she can tape the kids' activity area.

ACTION: Russ and Doug to get wire ties and Tony will make sign posts (15).

ACTION: Tony/Russ/Doug to get marker pens.

Exhibitors will be told that they can set up by afternoon of the 24th or 8am on Saturday.

ACTION: Tim Poucher will provide a “map” of the setup areas to Fair coordinators. He said that he will be calling his volutneers to see who is available to start picking up tables, chairs, tents etc. and setting up starting at 9am Friday.

SETUP:

- *Venders will be the black top area for their displays. The blacktop area will be taped off from traffic.
- *The ambulance will be stationed near the Quanset hut.
- *Lake Associations will be south of the Town Hall building and east of the parking lot. Lake Associations will be responsible for their own signs. Barb mentioned that if they needed banner paper she could give them some.
- *Kids' Games will be located on the southern part of the lot to provide a little shade, use of the trees for the letterboxing activity and keep them out of the way of other traffic.
- *The large tents will be set up north of the kids' games area, just off the black top area.
- *Port-a-potty's will be set up just west of the large tents.
- *The Totogatic signing banner will be hung near the WCLRA and WAL exhibits.
- *cleanup scheduled at the end of the Fair while there are plenty of helpers around. Tony said that he needs to get the chairs back to St. Mary's Saturday afternoon.

There will be a Post-Fair meeting at the Town Hall, Tuesday July 28 at 10am. Tony to reserve the Town Hall.