

MINUTES
TOWN OF MINONG LAKES COMMITTEE
June 24, 2009, Minong Town Hall

Present:

Sam Lewis	Nancy Lake
Kate Zimmerman	Nancy Lake
Bob Hendrick	Pokegama Lake
Don Johnson	Pokegama Lake
Doug Bush	Minong Flowage
Ron Brown	Minong Flowage
Pete Miller	Kimball Lake
Tim Poucher	Horseshoe Lake
Lisa Gabriel	Washburn County
Barb Robinson	Kid's subcommittee
Cathy Ney	Kids subcommittee
JohnNey	Gilmore Lake
Russ Robinson	Gilmore Lake

Absent:

Tony Tubbs	Kimball Lake
Bob Holman	Horseshoe Lake

The minutes of the May 21, 2009 meeting were discussed and approved.

Russ Robinson has set up a checking account with him and Tony Tubbs as co-signers. The current balance is \$3,099.97. Bills for tent deposits and brochure production have been paid. The Minong flowage has contributed \$1000 and Horshoe Lake has contributed \$300. We have received \$2250 of the \$3000 WDNR grant. **ACTION:** Tony needs to contact Skip Fielder to have the town prepare an advance check for the \$750 balance at the July Town Meeting.

At the meeting Pete Miller's Kimball Lake Resort contributed \$50. We currently have the following commitments:

- Tom Havelcheck (Woodstoves) \$100
- Sportsman's Headquarters \$100
- Bank of the West \$100
- Black Bear Golf – 2 rounds of golf

Sam Lewis provided a check list sheet (attached) and asked that we spend the bulk of the meeting discussing our Fair preparation status.

All speakers have been confirmed. Chris Cold will need a check for \$100 travel and Roger Wilson \$100 for Loon Watch. **ACTION:** Russ to cut checks. **ACTION:** Tony to contact all speakers 2 weeks in advance of Fair to confirm date and directions to Town Hall.

In addition to the speakers and exhibitors listed, WAL will conduct an open listening session, scheduled at 2pm in the Town Hall. Sam asked that the Lake Associations solicit attendees for this session. Loon Watch has also asked to have a booth available. WCLRA will have a booth (may share with Minong flowage). Lake Associations should have membership forms available.

Don Johnson discussed the status of the 50/50 raffle. The application and fee have been submitted to the state. He plans to order 2000 tickets. The distribution of proceeds will be 50% for the Fair, 30% 1st place, 15% 2nd place, 5% third place. The winners do not need to be present to win. Winners will be posted at the Town Hall and in the NW Shopper. Don will take care of making the necessary signage. Don needs 6 volunteers, 3 teams of 2 to circulate and distribute tickets. Tickets should be available at some of the lake exhibit booths.

Next we discussed physical needs for the fair. Tents have been reserved and Tim Poucher has arranged for porta-potti's. We will need approximately 30-35 tables (not including those in the Town Hall) and 200 chairs. Tables and chairs to be obtained from St. Mary's Church, Town of Minong, Village of Minong and Town of Wascot if needed. All tables and chairs should be labeled so they can be returned to the proper owners.

There is some concern that the sound system at the town Hall will not be adequate. Lisa has contacted John Haack (UW-ext). They have a very good sound system we can use. Lisa and Russ have scheduled to meet with John to learn how to set up the system. Lisa also recommended that we use bright colored survey tape stretched between trees and slats to mark off areas instead of rope. She will obtain the tape.

Tim Poucher will arrange to pickup the tents. He needs at least 6 helpers for set up. Russ, Tim and Doug to provide 100 feet of extension cords. Barb will email PDF of brochure to those that want to email it or post it to a website. All available lake websites and e-mail list should be used to notify lake residents 2 weeks before the Fair. Barb will make up some posters for Doug to distribute at local businesses.

Kate next brought the group up-to-date with the good preparations. She will be placing the food order at Henson's next week. Food expense appears to be close to what we budgeted. **ACTION:** Bob, Tim and Doug to bring garbage cans. Kate has had donation boxes made up. **ACTION:** Russ to collect donation boxes after lunch. Kate has lined up all the volunteers she needs.

Advertising: Ron has been placing small ads in the NW Shopper. **ACTION:** Ron will talk with Spooner Advocate and plans to place two ¼ page ads with NW Shopper the two weeks preceding the event. Ron will be placing signage at five locations with a target date of July 3, 2009.

Small signs will be needed to parking and events at the Fair. **ACTION:** Barb will make up the small signs, Kate will take care of signs for food-related issues.

Ron and Doug will have name tags available for Speakers, exhibitors and committee members.

Cathy Ney discussed preparation for kids activities. She has a handout with games/events scheduled and leaders assigned. Cathy has lined up a number of volunteers but still needs more. Please solicit for help at the annual meetings.

Cathy, Lisa and others have identified sources for lots of handouts/prizes for kids. We will need to get bags for packaging. **ACTION:** Barb.

At our next meeting we will need the layout that Tony prepared for Fair setup. We will make final decision on setups.

Earl Cook, WAL listening session at 2pm will need a sign posted on the Town Hall. Also please try to solicit people from your association to attend their listening session.

All committee members should be at the Town Hall by 8am the day of the Fair.

A sign with recognition of area business contributors needs to be posted at the Fair.

Finance committee will follow-up with some of the business' that received letters last week. All committee members are asked to keep a log of time, cost and mileage to be used for filing of the WDNR Grant Report.

All committee members should track their time and expenses (mileage) for submittal with WDNR grant final report.

Next meeting will be Tuesday, July 14, 2-4pm.